

## Canal Station Condominium Association **Requirements for Leasing Residential Units**

Leasing of residential units is subject to the provisions of the Declaration, rules, and policies of the association. All lease agreements must be in writing and for an initial period of ninety (90) days or more.

Owners are responsible for the actions of the occupants of their units. If an occupant causes damage to common areas or violates the Declaration, rules or policies, the resulting costs or fines will be assessed against the owner.

**Before any tenant takes occupancy, and before any move-in may be scheduled, the owner must provide each of the following to the Association:**

- Signed copy of the Lease
- \$500.00 move-in/move-out fee, paid by check or money order. NO CASH.
- Tenant registration sheet, in the attached form, signed and dated by each tenant. Owner must update the information whenever it changes.
- Sex Offender Registry search for all tenants over 18 years of age. To comply with city ordinance, owners must disclose this search in the rental ad or rental criteria.

This criteria was revised and adopted by the board 07.24.2018