



After Hours / Sunday Move Policy

There are times when Sundays or after hours are the only times available to move. Be aware that during normal business hours, when staff is readily available, these services are included in the required moving fee. Should you require assistance on Sunday, however, a minimum staffing charge of \$300.00 for the first 4 hours—in addition to the \$500 moving fee if applicable--will be assessed to the unit owner's account. Should the move require more than 4 hours, time will be charged at an additional \$75.00 per hour. Additional time is not prorated. Sunday and after hours moves do require reservations and are dependent on staff availability.

Since moving fees and staffing charges are assessed directly to the owner's account, it is imperative that there is good communication between the owner and renter. **As a precaution to protect owners from unexpected assessments, Sunday elevator time may only be booked by the unit owner.** (This also applies to all Sunday elevator reservations, such as light furniture loads; please plan accordingly.)

Thank you in advance for your assistance and understanding in this matter.